



OWNER INFORMATION SHEET

OWNER INFORMATION

Name(s): _____ Address: _____

Home #: _____ Work #: _____ Fax #: _____ Cell #: _____

E-Mail: _____

PROPERTY INFORMATION

Address: _____

Current Tenant Information:

Name(s): _____ Home #: _____ Work #: _____

Monthly rent: _____ E-Mail: _____

Utilities:

Electric Tenant Owner
Gas Tenant Owner
Water/Sewer/Garbage Tenant Owner Secondary water _____

Unit Information:

Smoking YES / NO Notes: _____
Pets YES / NO Notes: _____

Amenities:

Housing type: House Duplex Apt. Condo Other: _____ Square Footage _____ Year Built: _____ Pool _____ Spa _____
Bedrooms Main Level _____ Upper Level _____ # Bathrooms Main Level _____ Upper Level _____ Loft _____ Basement _____ Gated neighborhood _____
Carport _____ # Car garage _____ # Remotes _____ Garage Code _____ # keys _____ # Mail box keys _____ A/C Central _____ Swamp cooler _____
Swamp cover YES / NO Location _____ Cable TV _____ Dish _____ Other _____ HOA _____ Clubhouse _____ Gym _____

Upgrades _____

Disposal YES / NO Dishwasher YES / NO Gas Heat YES / NO
Elec. Heat YES / NO Fenced YES / NO Furnished YES / NO
Microwave YES / NO Patio YES / NO Deck YES / NO
Fridge YES / NO Smoke Detectors YES / NO CO2 Detector YES / NO
Range YES / NO GAS / ELECTRIC Fireplace YES / NO GAS / ELECTRIC Washer/Dryer Hook-ups YES / NO GAS / ELECTRIC
Shed YES / NO Available to tenant: YES / NO Sprinklers YES / NO Auto _____ Key _____ Location _____

LOCATION OF WATER SHUT OFF: Main: _____ Secondary: _____ Date Available: _____ Desired Rent: _____

How did you hear about us? Phone Book / Newspaper / Internet / Other _____

OUTSTANDING MAINTENANCE: _____

PROPERTY MISC: _____